

SEPIA

WEDDING & EVENT VENUE

*wedding
guide*



welcome to S E P I A

WE ARE SO HAPPY YOU ARE CONSIDERING SEPIA AS A VENUE FOR YOUR WEDDING!
OUR SPACE IS THE PERFECT BLEND OF OLD MEETS NEW, WITH THE ELEVATED VIBE YOU'RE GOING FOR. THE BUILDING WAS ORIGINALLY CONSTRUCTED IN 1891 AS A CHURCH, AND LOVINGLY TRANSFORMED BY THE KRAHN FAMILY IN 2017, TO THE GORGEOUS EVENT SPACE IT IS TODAY.

MANY HISTORIC ELEMENTS WERE PRESERVED THROUGHOUT THE RENOVATION, YET ALL THE PRETTY 'MUST-HAVE' DESIGN ELEMENTS WERE INTRODUCED FOR TODAY'S MODERN COUPLE. THE TWO RIVERS LOCATION IS KNOWN FOR ITS 24 FOOT INDOOR WATERFALL, SOARING CEILINGS, AND STUNNING CRYSTAL GLOBE CHANDELIERS. THE BUILDING, AND ALL ITS GLORY, IS LISTED ON THE PRESTIGIOUS NATIONAL REGISTER OF HISTORIC PLACES, AND WAS AWARDED "BEST HISTORIC RENOVATION" BY WISCONSIN MAIN STREET.

WE LOVE THE NATURAL LANDSCAPE AND BEAUTIFUL WATERS WE'RE SURROUNDED BY IN TWO RIVERS, AND WANT TO SHARE THEM WITH YOU. SO, IN 2019, WE EXPANDED OUR SERVICES TO INCLUDE PICTURESQUE WATERFRONT AND OUTDOOR CEREMONY LOCATIONS. WITH THIS COLLABORATION, YOU GET SEPIA'S HIGH-END WARES DELIVERED DIRECTLY TO THE CEREMONY SITE, AND ALL THE BENEFITS OF OUR AMAZING TEAM!

BEYOND OUR BEAUTIFUL VENUES (GREENBAY & TWO RIVERS) OUR TEAM CARES DEEPLY ABOUT MAKING YOUR WEDDING DAY THE BEST DAY OF YOUR LIFE! WE'VE BEEN EXECUTING FLAWLESS WEDDINGS SINCE 2010, AND ARE READY TO WALK BESIDE YOU ON YOUR WEDDING JOURNEY TODAY!

Ammerities

ABOUT THE VENUE

- ROUGHLY 7,500 SQUARE FEET OF BEAUTIFUL EVENT SPACE FOR UP TO 350 SEATED GUESTS
- CENTURY-OLD CHURCH RENOVATED INTO MODERN OPEN-CANVAS GATHERING SPACE
- 8' CRYSTAL GLOBE CHANDELIERS
- SIGNATURE WATERFALL BACKDROP
- ORIGINAL HARDWOOD FLOORS
- HANDICAP PARKING & ACCESSIBILITY
- CUSTOM BAR WITH FULL SERVICE BEVERAGE OFFERINGS
- AIR CONDITIONING
- CATERING PREP SPACE (ALL FOOD MUST BE PREPARED OFF SITE)
- PRIVATE CHANGING SUITE
- LOUNGE SPACE IN LOFT
- GREETING LOBBY WITH FIREPLACE SET IN 100+ YEAR OLD ALTAR WOOD
- CLOSE TO THE EAST TWIN RIVER, NESHOTAH BEACH, LAKE MICHIGAN, & STATE PARK
- CLOSE TO COOL CITY BREWING COMPANY, OUR BRAND NEW BREWERY, COFFEE BAR, RESTAURANT
- CLOSE TO HOTELS, AIRBNBS, AND HISTORIC BED AND BREAKFASTS

HISTORIC TWO RIVERS, WI



Inclusions + Investment

VENUE RENTAL INCLUSIONS

- EXCLUSIVE USE OF THE VENUE
 - WELCOME PACKET WITH E-PLANNING GUIDE & REGULAR COMMUNICATIONS
 - COMPLIMENTARY PLANNING SESSION
 - CLEAR CHIAVARI CHAIRS
 - DINNER TABLES (ROUND, LONG)
 - COCKTAIL TABLES
 - COMPLIMENTARY USE OF BACKDROP
 - COMPLIMENTARY USE OF HOUSE DECOR
 - EVENT ATTENDANT & EVENT STAFF
 - BARTENDER(S) WITH FULL BEVERAGE SERVICE
 - ROOM SETUP AND TAKE DOWN
 - HALF HOUR REHEARSAL
-

INVESTMENT

VENUE RENTAL (9AM-12AM)

PRIME (MAY-OCT)

SATURDAY **\$5,500**

FRIDAY **\$5,000**

OFF-SEASON (NOV-APR)

SATURDAY **\$5,000**

FRIDAY **\$4,500**

* A \$300 STAFFING FEE APPLIES FOR INDOOR AND OUTDOOR CEREMONIES

- price discounts apply november through april and most weekdays sunday through thursday.
- all holidays and holiday weekends are treated as prime rates (shown above) plus 20%.
- active and retired military receive 5% discount (present military i.d. at time of booking please)
- sales tax applies | 3.5% credit card processing fee applies - (we accept cash, check, or credit card)



YOU'LL HEAR THE TRANQUILITY OF THE STREAMING WATER FEATURE THE MOMENT YOU STEP INSIDE. WE PRE-SET THE CHAPEL WITH CHAIRS AND ANY HOUSE DECORATIONS YOU SELECTED FROM US. YOU'LL HAVE FULL ACCESS TO THE PRIVATE CHANGING SUITE TO GET READY, AND THE ON-SITE EVENT ATTENDANT WILL HELP THE WEDDING PARTY DOWN THE AISLE. TO MAKE YOUR DAY EVEN EASIER, ASK US ABOUT BOOKING YOUR CEREMONY MUSIC AND OFFICIANT.



OUTDOOR *ceremony*

TAKE ADVANTAGE OF THE NATURAL BEAUTY SURROUNDING THE TWO RIVERS VENUE AND HAVE YOUR CEREMONY AT ONE OF OUR CONTRACTED OUTDOOR SITES.

THE FIRST OPTION (TOP 2 PHOTOS) IS THE BREATHTAKING HARBOR THAT OVERLOOKS THE COAST GUARD STATION. IT'S WITHIN SHORT WALKING DISTANCE OF SEPIA & DIRECTLY ACROSS FROM HOTEL ACCOMMODATIONS.

THE SECOND OPTION IS THE PRISTINE SANDS OF NESHOTAH BEACH (MIDDLE AND BOTTOM PHOTOS) WHICH IS A QUICK 3-MINUTE DRIVE FROM SEPIA.

ADDITIONAL PRIVATE WATERFRONT PROPERTIES ARE OPTIONS BASED ON AVAILABILITY. PLEASE ASK.

ALL THE ABOVE OUTDOOR CEREMONY PACKAGES INCLUDE: DELIVERY AND SETUP OF CHAIRS, BACKDROP, HOUSE DECOR, AND A BASIC SPEAKER SYSTEM. AND... PUT YOUR MIND AT EASE BECAUSE SEPIA IS THE BUILT-IN RAIN ALTERNATIVE. **OUTDOOR OPTIONS AVAILABLE FIRST WEEKEND IN JUNE THRU FIRST WEEKEND IN SEPTEMBER ONLY**

OUR 6-PASSENGER GOLF CART CAN BE RENTED IN ADVANCE AND THE DRIVER WILL TAKE YOU ANYWHERE YOU WISH TO GO WITHIN CITY LIMITS!



Reception

CAPACITY FOR A SIT-DOWN RECEPTION IS 350, BUT WE FIND UP TO 300 MOST COMFORTABLE. DURING YOUR COMPLIMENTARY PLANNING SESSION, WE'LL LISTEN TO YOUR VISION, THEN STYLE THE EVENT ACCORDINGLY. OUR TEAM HANDLES ALL THE RECEPTION

SETUP & TAKEDOWN, INCLUDING: TABLES, CHAIRS, LINENS, HOUSE DECOR, AND ANY EXTRAS YOU MAY HAVE RENTED OR CONTRACTED FROM US. WE'VE ALSO ALIGNED OURSELVES WITH FANTASTIC CATERERS TO GIVE LOTS OF CULINARY FLEXIBILITY. PLEASE NOTE: IF YOU CHOOSE TO HAVE YOUR CEREMONY & RECEPTION INSIDE THE CHAPEL, AN HOUR IS NEEDED TO FLIP THE ROOM FOR DINNER ONCE PHOTOS ARE COMPLETE.

Changing Suite

ENJOY YOUR TIME GETTING READY TOGETHER IN THE PRIVATE CHANGING SUITE BEFORE YOUR TRIP DOWN THE AISLE! PRE-ORDER MIMOSAS, AND WE'LL HAVE THEM WAITING FOR YOU UPON ARRIVAL. CHEERS!



cocktail Hour

WE TRANSFORMED A FORMER BANK INTO A BREWERY!

COOL CITY BREWING IS OUR SISTER COMPANY, AND IT'S LOCATED JUST 1 BLOCK FROM SEPIA AT 1718 WEST PARK STREET. ALONG WITH 14 HOUSE-BREWED BEERS, AND 6 GUEST TAPS, THERE'S A FULL KITCHEN WITH A MENU OF SHAREABLE APPETIZERS AND FOOD FLIGHTS. BRING YOUR GUESTS OVER FOR COCKTAIL HOUR, AND YOU'LL ENJOY THE HEATED PATIO AND FIREPITS, OR PLAY A GAME OF BAGS! THE OLD VAULT HAS BEEN TURNED INTO A PRIVATE EVENT ROOM, PERFECT FOR YOUR REHEARSAL DINNER. SPECIAL RATES ESTABLISHED FOR SEPIA WEDDINGS. INQUIRE BY FILLING OUT THE RENTAL FORM AT WWW.COOLCITYBREWING.COM AND CCB'S EVENT PLANNER WILL BE IN TOUCH WITH YOU!



COMPLIMENTARY *Backdrops*

HEXAGON



DOUBLE-DIAMOND



PEAK



COPPER ARCH



OUR COMPLIMENTARY BACKDROPS CAN BE DRESSED UP WITH FLORAL, OR ASK US ABOUT OUR DRAPERY HANGING SERVICES. FOR AN EXTRA TOUCH OF GLAM, ASK ABOUT OUR GLASS GEM PACKAGE.

COMPLIMENTARY

decor + Tablescape Kits

OUR CONVENIENT TABLESCAPE KITS INCLUDE A CLASSIC CENTERPIECE LIKE: GLASS VASES AND LANTERNS IN VARIOUS COLORS AND SIZES, TABLE NUMBER HOLDERS, AND CANDLE VOTIVES. ADD YOUR OWN FLOWERS OR PERSONAL TOUCHES, AND...VOILA! THE VENUE IS EFFORTLESSLY OUTFITTED TO REFLECT YOUR STYLE WITHOUT LIFTING A FINGER! YOU'LL RECEIVE OUR EXCLUSIVE FULL DECOR COLLECTION WITH YOUR PLANNING PACKET.



Wood Farm tables



Extras

LINENS

RUNNERS

(SATIN, LACE, VELVET, CHEEESECLOTH, CHIFFON, SEQUIN)

POLYESTER

SHANTUNG

SATIN

SEQUIN

VELVET

POLYESTER NAPKINS

PRICES ONLINE AT WWW.RUBYDESIGNONLINE.COM

*DINNERWARE

GOLD|SILVER RIM LUXURY DISPOSABLES - \$2 / DINNER SET

GOLD|SILVER RIM LUXURY DISPOSABLES - \$1 / DESSERT SET

PORCELAIN DINNERWARE SET - \$4 / SET

SILVER CHARGER - \$1 EA.

GOLD CHARGER - \$1 EA.

GLASS CHARGER - \$4 EA.

PURCHASE LUXURY CHINETTE DISPOSABLE DINNERWARE, IN GOLD OR SILVER RIM, OR RENT PORCELAIN DINNERWARE DIRECTLY FROM SEPIA. ALL DISHES BROUGHT IN BY CATERERS, OR THROUGH ANY THIRD PARTY, MUST BE WASHED OFF SITE. CATERERS WHO BRING DINNERWARE ON BEHALF OF THE CLIENT, ARE RESPONSIBLE FOR SETTING AND CLEARING ALL DISHES.

GOLF CART

GOLF CART RENTAL WITH DRIVER -

4 HOURS - \$550

6 HOURS - \$650

*REQUIRES WAIVER CONTRACT

VENDOR SERVICES

ORDAINED MINISTER - \$350

REHEARSAL TIME EXTENSION - \$150/HR.

EARLY ARRIVAL (NOT BEFORE 8AM) - \$100/HR.

EXTEND TIME FROM 12AM TO 1AM - \$500

TIERING VASE ARRANGEMENT BASE OF BACKDROP - \$40

HANG BACKDROP DRAPERY - \$50 + DRAPERY RENTAL FEE

HANG BACKDROP GLASS GEMS - \$50

DRAPERY + VASE PACKAGE - \$75 + DRAPERY RENTAL FEE

GEMS + VASE PACKAGE - \$75

DECORATION SERVICES - \$650

FULL PLANNING OPTIONS AVAILABLE - PLEASE ASK

PHOTOGRAPHERS

KASEY KATHLEEN PHOTOGRAPHY

JEFF DAWSON

HUNTERLASHEA PHOTORGRAPHY

LAURA LYNN RHODE PHOTOGRAPHY

CASSIE TEBO PHOTOGRAPHY

JULLIA RAE PHOTOGRAPHY

SAVANNAH STEIGER

KV LIFE PHOTOGRAPHY

AMY WOHLT PHOTOGRAPHY

***THESE PHOTOGRAPHERS CONTRIBUTED TO
MAKING OUR WEDDING GUIDES. PLEASE CONSIDER
THEM FOR YOUR PHOTOGRAPHY NEEDS***

MUSIC

INTIMATE CEREMONY W/SMALL HARP - \$350

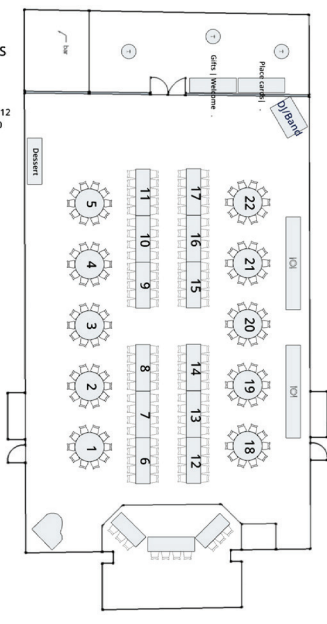
SOLO PIANO PERFORMANCE - \$400

SOLO HARP PERFORMANCE - \$550

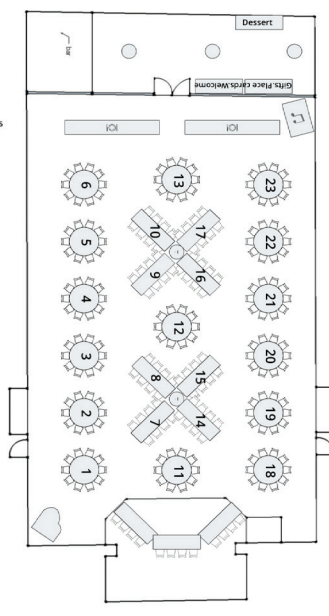
HARP & PIANO PERFORMANCE SAME ARTIST \$600

IMPORTANT NOTICE: ALL VENDORS ARE BASED ON AVAILABILITY AND ARE AN INDEPENDENT AGREEMENT. A 50% NON-REFUNDABLE RETAINER FOR MUSIC AND/OR OFFICIANT SERVICES IS REQUIRED AT THE TIME OF BOOKING, ALONG WITH YOUR SIGNATURE STATING YOU AGREE TO, AND UNDERSTAND THE SERVICES THEY ARE PROVIDING FOR YOUR WEDDING.

**LONGS
& ROUNDS**
Layout for
222 guests
Guest seats = 212
Head table = 10



XOXO
UP TO 230
Sample layout: 226
Guest seats = 214
Head table = 12

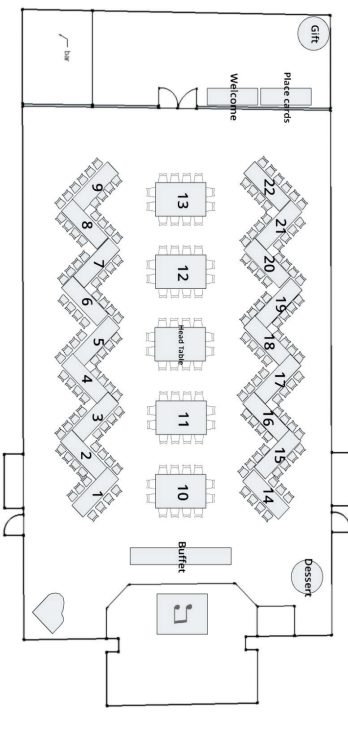


LAYOUTS SHOWN HERE ARE MADE TO SCALE,
AND ARE COMMONLY USED IN THE VENUE. MORE
LAYOUTS INCLUDED IN THE E-PLANNING GUIDE YOU
RECEIVE AFTER BOOKING!

SAMPLE *Layouts*

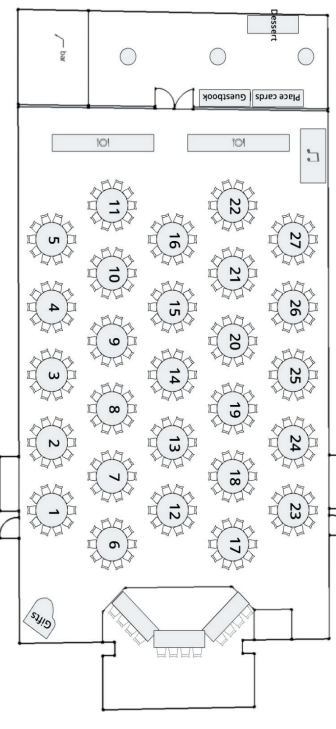
**Zig-Zag
Kings**
UP TO 240

Sample layout: 206
Guest seats = 194
Head table = 12



All Rounds
UP TO 290

Sample layout: 282
Guest seats = 270
Head table = 12



caterers we love

BIEBEL'S (GREEN BAY/TWO RIVERS)

1234 BELLEVUE STREET
GREEN BAY WI 54302
(920) 468-6828
WWW.BIEBELSCATERING.COM
INFO@BIEBELSCATERING.COM

BROKEN PLATE (TWO RIVERS)

1306 WASHINGTON STREET
MANITOWOC WI 54220
(920) 634-5913
WWW.BROKENPLATECATERING.COM
EMAIL: CONTACT@BROKENPLATECATERING.COM

BRIAN'S SMOKEHOUSE (TWO RIVERS)

1424 WASHINGTON STREET
MANITOWOC WI 54220
(920) 374-4185
WWW.BRIANSSMOKEHOUSE.COM
EMAIL: BRIAN.KOOKER@YAHOO.COM

COURTHOUSE PUB (TWO RIVERS)

1001 SOUTH 8TH STREET
MANITOWOC WI 54220
(920) 686-1166
WWW.COURTHOUSEPUB.COM
EMAIL: GREATFOOD@COURTHOUSEPUB.COM

CHEFUSION (GREEN BAY)

307 N. BROADWAY
GREEN BAY WI 54303
(920) 432-2300
WWW.CHEFUSION.COM

HEIRLOOM KITCHEN (GREEN BAY/TWO RIVERS)

150 EAST 2ND. STREET
KAUKAUNA, WI 54130
(920) 202-8298
WWW.HEIRLOOMKITCHENCOMPANY.COM
EMAIL: TRACY@HEIRLOOMKITCHENCOMPANY.COM

THE MARQ (GREEN BAY/TWO RIVERS)

(920) 785 - 8090
WWW.THEMARQWI.COM
EMAIL: LAURA@THEMARQWI.COM

MARGARITAS (GREEN BAY/TWO RIVERS)

1241 LOMBARDI ACCESS ROAD
ASHWAUBENON, WI 54304
(920) 429-0400
[HTTPS://MARGARITAS-GREENBAY.COM](https://margaritas-greenbay.com)
EMAIL: INFO@MARGARITAS-GREENBAY.COM

PIZZA GARDEN (MANITOWOC)

301 N. EIGHTH STREET
MANITOWOC, WI 54220
(920) 682-6151
[HTTPS://WWW.PIZZAGARDENMANITOWOC.COM](https://www.pizzagardenmanitowoc.com)

RENARDS CATERING (GREEN BAY/TWO RIVERS)

1041 S. HURON ROAD
GREEN BAY WI 54311
(920) 432-6116
WWW.RENARDSCATERING.COM
EMAIL: RENARDSCATERING@SBCGLOBAL.NET

RUSTIQUE PIZZERIA (GREEN BAY)

13201 VELP AVE
SUAMICO WI 54313
(920) 544-9379
WWW.RUSTIQUEGB.COM
EMAIL: RUSTIQUEGB@GMAIL.COM

RYE (GREEN BAY/TWO RIVERS)

308 COLLEGE AVE
APPLETON, WI 54911
(920) 380-4745
WWW.RYEDINING.COM
EMAIL: RYEDINING@OUTLOOK.COM

SMOKIN' DOUG'S BBQ (GREEN BAY/TWO RIVERS)

(920) 412 - 6619
@SMOKINDOUG
EMAIL: SMOKINDOUGSBBQ@GMAIL.COM

THREE GUYS & A GRILL

W7039 CTY. RD S R
ELKHART LAKE WI 53020
(920) 876 - 2535
@3GUYSANDAGRILL

VAN ABEL'S (GREEN BAY)

8108 COUNTY TRUNK D.
KAUKAUNA WI 54130
(920) 766-2291
WWW.VANABELS.COM
EMAIL: PVANDERLYST@VANABELS.COM

WILDFIRE PIZZA (Two Rivers)

FIREGRILLED PIZZA TRUCK (SEASONAL)
TWO RIVERS, WI
(920) 973-0850
WWW.WILDFIREPIZZA.NET
TVOYSEY@LAKEFIELD.NET

drinks

OUR DRINK PACKAGES OFFER A LOT OF FLEXIBILITY, AND THERE'S AN OPTION FOR ALL BUDGETS.

YOU CAN CHOOSE TO PAY PER DRINK WITH A HOST BAR (OPTION 1) CHOOSE AN ALL-INCLUSIVE PACKAGE AND PAY A FLAT RATE PER PERSON (OPTION 2) OR GUESTS MAY PURCHASE THEIR OWN DRINKS BY CASH BAR (OPTION 3)

THERE ARE NO DRINK MINIMUMS WITH THE SIGNATURE PACKAGE. CLASSIC PACKAGE CLIENTS MUST MEET A MINIMAL \$10 PER PERSON DRINK MINIMUM FROM THE BASIC OPTION BELOW.

1. HOST BAR

PAY PER DRINK - HOST DRINKS FOR A SPECIFIED AMOUNT OF HOURS OR UP TO A SPECIFIED DOLLAR AMOUNT.

2 ALL-INCLUSIVE OPTIONS

PAY A PER PERSON PRICE BASED ON THE LEVEL YOU CHOOSE, AND THE AMOUNT OF HOURS YOU CHOOSE
(ALL-INCLUSIVE PACKAGES ARE UNLIMITED DRINKS)

ALL INCLUSIVE (PREMIER)	ALL INCLUSIVE (MID-LEVEL)	ALL INCLUSIVE - (BASIC)
2 BEERS ON TAP + ANY BEVERAGE OF CHOICE, PREMIUM LIQUOR - NO EXCLUSIONS	2 BEERS ON TAP + HOUSE WINE ^{AND} WHITECLAW + WELL LIQUOR + SOFT-DRINKS	1 BEER ON TAP + HOUSE WINE + SOFTDRINKS
1-HR = \$20 PP EACH ADDTL HR = \$3.50 PP FULL DAY (7 HR. MAX) = \$40 PP	1-HR = \$15 PP EACH ADDTL HR = \$2.75 PP 7-HR (FULL DAY) = \$30 PP <small>NO SHOTS OR DOUBLES</small>	1-HR = \$10 PP EACH ADDTL HR = \$2PP 7-HR (FULL DAY) = \$20 PP <small>NO SHOTS OR DOUBLES</small>

3. CASH BAR

WE WILL OPEN OUR FULL BAR(S), STOCKED WITH BEER, WINE, CALL AND PREMIUM LIQUORS. YOUR GUESTS CAN PAY THEIR BILL AND TIP THE BARTENDERS DIRECTLY WITH CASH OR CREDIT CARD.

IN THE EVENT OF A SHORTAGE, SEPIA RESERVES THE RIGHT TO SUBSTITUTE BEVERAGES WITH AN EQUIVALENT BEVERAGE; SOLEY AT SEPIA'S DISCRETION.

MIMOSAS - 1-HR BOTTOMLESS MIMOSAS IN CHANGING SUITE - \$10PP (3 PERSON MINIMUM)

CHAMPAGNE TOAST - \$3 PP | \$2 PP (WHEN YOU RENT THE CHAMPAGNE WALL FROM SEPIA)

HOUSE WINES - \$20/BOTTLE - CABERNET, CHARDONNAY, PINOT GRIGIO, PINOT NOIR, MOSCATO - ADD \$150 TO HAVE BOTTLES PLACED AT TABLES

BEER - KEG \$300 - BUSCH LIGHT, MILLER LITE, SPOTTED COW, OTHERS BRANDS AVAILABLE - UPGRADE FEE APPLIES

BARTENDERS - SEPIA STAFFS 1 BARTENDER / @ 75 GUESTS ADDITIONAL BARTENDERS \$150 PER BARTENDER

HOST BAR - ARE BASED ON FINAL GUEST COUNT AND INCLUDES ALL GUESTS OVER THE AGE OF 21. GUESTS AGES 5-20 ARE BILLED \$5 EACH. AGES 0-4 ARE FREE. THE FINAL COUNT IS PROVIDED 3 WEEKS BEFORE YOUR EVENT NOT SUBJECT TO REDUCTION.

GRATUITY - 18% GRATUITY IS ADDED TO HOST BAR TABS

NOTE: SEPIA CARRIES A CLASS B LIQUOR LICENSE AND, BY LAW, MUST BE THE EXCLUSIVE PROVIDER OF ALL ALCOHOLIC BEVERAGES SERVED ON PREMISE. THIS MEANS NO BEVERAGE CARRY-INS, OF ANY KIND, ARE PERMITTED. IF CARRY-INS ARE FOUND, THEY WILL BE CONFISCATED. LAW ENFORCEMENT WILL BE CALLED IF CARRY-INS ARE FOUND A SECOND TIME BY THE SAME OFFENDER. ALSO - OUR BARTENDERS CLOSELY MONITOR THE CONSUMPTION RATE OF EACH GUEST AND WILL NOT SERVE ANYONE THEY BELIEVE TO BE INTOXICATED. IF THIS PERSON BECOMES UPSET AND/OR NON-COMPLIANT, LAW ENFORCEMENT WILL BE CALLED. BECAUSE WEDDINGS ARE PRIVATELY HELD EVENTS, YOU ASSUME RESPONSIBILITY OF ALL YOUR GUESTS. VENUE INSURANCE IS NOT REQUIRED, BUT HIGHLY RECOMMENDED.

NOALCOHOL - IF YOU WOULD LIKE TO HOST AN EVENT WITHOUT ALCOHOL, PLEASE CONTACT US FOR AN ESTIMATE.

EXCEPTIONAL VALUE & SERVICES

WHEN YOU BOOK YOUR WEDDING AT SEPIA, YOU RECEIVE A FREE STEP-BY-STEP E-PLANNING GUIDE, AND REGULAR COMMUNICATION OUTREACH. A COMPLIMENTARY PLANNING SESSION WITH THE VENUE MANAGER IS ALSO INCLUDED TO HELP OUTLINE DETAILS OF YOUR WEDDING DAY.

EVENT ATTENDANT

AN EVENT ATTENDANT HELPS FACILITATE A 30 MINUTE REHEARSAL, UNLOCKS THE DOORS ON YOUR WEDDING DAY, AND IS THERE THROUGHOUT THE DAY TO HELP MANAGE THE TIMELINE, ASSIST THE WEDDING PARTY DOWN THE AISLE, SUPERVISE THE SET UP AND TEAR DOWN STAFF, OVERSEE VENDORS, AND KEEP THE VENUE TIDY.

PROFESSIONAL BARTENDERS

FRIENDLY BARTENDER(S) ARE INCLUDED IN EVERY WEDDING RECEPTION PACKAGE. OUR BARTENDERS ARE PROFESSIONALLY TRAINED, AND WE HOLD PROPER OPERATING LICENSES. AND YES! OF COURSE WE HAND-MUDDLE OUR OLD-FASHIONEDS!!

SCHEDULE A VENUE TOUR

COME TOUR THE VENUE

CALL (920) 544-1058

EMAIL: INFO@SEPIACHAPEL.COM

WWW.SEPIACHAPEL.COM - CLICK ON THE BOOK A TOUR TAB AND SCHEDULE AT YOUR CONVENIENCE

BOOK THE VENUE

—MESSAGE SEPIA & LET US KNOW YOU'D LIKE TO BOOK

—UPON NOTIFICATION - A SHORT QUESTIONNAIRE IS SENT TO YOU BY EMAIL

—COMPLETE & RETURN THE QUESTIONNAIRE - A CONTRACT IS GENERATED BASED ON THESE ANSWERS.

—READ OVER THE CONTRACT - IF EVERYTHING LOOKS GOOD - E-SIGN IT AND MAKE YOUR 50% NON-REFUNDABLE DEPOSIT ELECTRONICALLY OR MAIL A CHECK. YOUR DATE IS NOT SECURE UNTIL SEPIA RECEIVES BOTH THE CONTRACT AND PAYMENT.

—A CONFIRMATION EMAIL IS SENT TO YOU WHEN YOU'RE OFFICIALLY BOOKED!

—FEW DAYS AFTER BOOKING - YOU'LL RECEIVE A WELCOME MESSAGE AND THE FUN BEGINS!

authentic



aly werchek - general manager

SEPIA

SEPIA [see-pea-uh]

«black & white photographs have a romantic quality, but Sepia Tone Photographs feel more alive & elegant; oftentimes provoking images of a bygone era. an era that was more simplistic and focused on finding the beauty in everything».

~AUTHOR UNKNOWN

ALL MAIL TO:

SEPIA CHAPEL / P.O. BOX 226 / TWO RIVERS WI / 54241

3562 FINGER ROAD GREEN BAY WI 54311

1820 JEFFERSON STREET TWO RIVERS WI 54241

SALES (920) 544-1058 | E: INFO@SEPIACHAPEL.COM | WWW.SEPIACHAPEL.COM

©SEPIA CHAPEL LLC